



Public Art Commission

**Our Lady's Secondary School (OLSS),
Templemore,
Co. Tipperary**

**Funded by the Department of Education and Skills under the *Per Cent for Art Scheme*
The closing date for tenders is 12:00 noon on Friday, 5th May 2017**

**Please note that all submissions should be posted in hard copy to:
"Public Art Commission"
Our Lady's Secondary School,
Templemore,
Co. Tipperary
E41 EA48**

Budget: €38,500 (inclusive of VAT)

Applicants are requested to read the full contents of this document as it contains important information pertaining to the Application and Selection Process.

1. SCHOOL DETAILS

Introduction

Our Lady's is a co-educational Catholic Secondary School with a student population of 580 students. The school attracts students from a wide catchment area. At Our Lady's we foster the holistic development of the student while pursuing academic excellence.

The school supports an extensive extra-curricular programme, which offers students opportunities to develop as well-rounded individuals who are capable of meeting the challenges of the 21st Century. The school has a proud sporting history with players excelling in hurling, camogie, ladies football, basketball and athletics. Music plays an important role in the life of the school and our annual musical is a highlight of the school year for all. Musicians enjoy many other performance opportunities each year.

Mission Statement

We endeavour to provide a caring, safe and disciplined environment in which all students are challenged and supported to reach their educational and personal potential. It is our aim that students leaving our school should be well-adjusted, responsible and enterprising individuals capable of meeting the challenges of a changing society. We strive to further the Christian and moral development of each student within an atmosphere that reflects the Mercy ethos and long tradition of education.

We are a Catholic school community, under the trusteeship of CEIST. The CEIST core values permeate our work and study:

- Promoting spiritual and human development
- Achieving quality in teaching and learning
- Showing respect for every person
- Creating community
- Being just and responsible

History and Origins

The history of Our Lady's Secondary School, Templemore dates back over one hundred and fifty years starting in 1863 when the Sisters of Mercy arrived in Templemore. From their early days the Sisters provided second level education and in 1955 the school gained the status of a Voluntary Secondary School catering for 300 girls 80 of whom were boarders. The Christian Brothers School opened in 1932 and provided secondary education for boys from a wide catchment area, and achieved huge academic and sporting successes.

1985 was a particularly significant year for secondary education in Templemore as the two schools amalgamated to form **Our Lady's Secondary School**. The philosophies of Sr. Catherine Mc Auley and Br. Edmund Rice were combined; this was natural progression as there was a long tradition of support and co-operation between the two communities. In 2007, Our Lady's together with 111 other schools transferred to CEIST (Catholic Education an Irish Schools Trust).

In 2015 – 2016 the school was completely refurbished and modernised. The magnificent new school extension includes; three science laboratories, two woodwork rooms, two spacious new multi-media

laboratories, an art room, a design and communication graphics room, an engineering room, a music room, a mathematics room, a social studies room, three classrooms and a fitness suite. The new section also houses the school's administration block, a demonstration room and a spacious open-plan social area leading on to a large paved courtyard. The completed school, designed to cater for 600 students, provides a thoroughly modern learning environment, equipped to the highest specification, with high-speed broadband connectivity and wifi access throughout the school.

2. ARTISTS' BRIEF

Our Lady's Secondary School invite submissions for permanent artwork in two locations namely at the entrance to the school (external) and in the front lobby. The art expression should enrich the daily experience of the school community including students, staff, parents/guardians and visitors to the school. The brief asks the artist(s) to include evidence in their submission that would demonstrate an ability to engage with the following:

- Create an original artwork that is permanent, durable, easily maintained and secure. The artwork should be distinctive, interesting and complement the wonderful design of the new school building.
- Represent the rich culture of the school. The theme of the artwork should reflect the past history of the school and be part of the future life of the school and its ethos. The artwork should be relevant now and in the future for the new generations that will inhabit *Our Lady's*.
- Commit to completing this project within nine months of the contract signing.
- Possible locations include the new entrance hall and the external main entrance on Church Avenue (see images below). Other locations proposed by the artist(s) will be considered.

External Location



Internal Location



3. SUBMISSION

Submission is open to all interested professional artists at any stage of their career or experience.

Submissions for this commission must include:

- A completed Application Form
- Curriculum Vitae
- An outline proposal and concept for the project
- Detailed sketches displaying the proposal, minimum 2 x A3 drawings or alternative expression.
- Detailed budget breakdown, inclusive of all costs, including tax and insurance details (public liability cover indemnifying the school), as well as material and fabrication costs, design costs, artist fee, transport and site costs.
- Tax clearance certificate
- Examples of recent work including information of size, budget and supporting images. CDs, DVDs or memory sticks will be accepted. Please do not send original artworks.

All submissions must comply with relevant Health and Safety regulations.

Submissions marked “**Public Art Commission**” should be returned to;

**The Board of Management,
Our Lady’s Secondary School,
Templemore,
Co. Tipperary
E41 EA48**

Closing date for the receipt of completed applications is **12 noon, Friday, 5th May**. Applications received after the closing date and time will not be considered.

Please ensure that all submitted materials are clearly marked with the artist’s name and contact number. It is the artist’s responsibility to collect the submission after the panel has made its decision.

4. COMMISSIONING PROCESS

The Commissioners reserve the right to commission at stage one, or to shortlist for a stage two process, or indeed not to commission from entries received, to re-advertise or direct invite or direct commission.

Selection Panel:

The composition of the panel for this commission will consist of: A representative of the Board of Management, the school Principal, a member of the Public Arts Committee, a local arts officer and an external professional artist with Public Art commissioning experience. The Board of Management of Our Lady’s Secondary School retains the right not to commission if the selection panel does not recommend a submission.

Selection criteria:

- Artistic Merit
- Innovation of the concept
- Relevance to the spirit ethos, history and cultural context of the school
- Ability to carry out the project
- Time-frame & delivery terms
- Value for money
- Clarity, practicality of the proposal.
- Durability and implications for future maintenance.

Budget

The successful artist/design team will be responsible for the design and creation of the artwork and delivery/installation. The proposed budget of €38,500 will include all artists design fees, expenses, foundation costs, materials, insurances, production and manufacturing, engineer's reports, and installation fees, transport costs, and other necessary fees in order to finalise the installation of the public art piece. The successful artist will be required to sub-contract and project manage all associated work for the public art piece.

Artists will be expected to submit an itemised project budget that identifies all costs, including contingencies. It must cover all disbursements, design, documentation, materials, foundation costs, relevant insurances, engineer's reports and manufacturing and the delivery to the site of the finished artwork and installation. All artists must comply with the necessary Health and Safety Legislation in the manufacture, supply, delivery and installation of the work.

Freedom of Information

Applicants should be aware that, under the Freedom of Information Act 2014 information provided by them during this public procurement competition may be liable to be disclosed.

Applicants are asked to consider if any of the information supplied by them in their submission should not be disclosed because of its commercial sensitivity. If applicants consider that certain information is not to be disclosed because of its commercial sensitivity, applicants should, when providing such information, clearly identify same and specify the reasons for its commercial sensitivity. If applicants do not identify it as commercially sensitive, it is liable to be released in response to a Freedom of Information request without further consultation with you. The Contracting Authority will, where possible, consult with applicants about commercially sensitive information so identified before making a decision on a request received under the Freedom of Information Act.

Queries

Applicants should send enquires to Ms Patricia Higgins (Principal), Our Lady's Secondary School, Templemore. Telephone: (0504) 31299 or principal@ourladystemplemore.ie

Percent for Art Commission

Our Lady's Secondary School, Templemore, Co. Tipperary

Application Form

Name of Artist: _____

Contact Address: (please note all correspondence will be sent to this address)

Telephone/Mobile: _____ **Email:** _____

1) Please give short description of your art practice in it's relevance to this project:

2) Artists are requested to submit the following:

- A completed Application Form
- Curriculum Vitae
- An outline proposal and concept for the project
- Detailed sketches displaying the proposal, minimum 2 x A3 drawings or alternative expression.
- Detailed budget breakdown, inclusive of all costs, including tax and insurance details (public liability cover indemnifying the school), as well as material and fabrication costs, design costs, artist fee, transport and site costs.
- Confirmation that if successful the artist is ready to submit a current Tax Clearance Certificate and insurance details. This confirmation is mandatory.
- Examples of recent work including information of size, budget and supporting images. CDs, DVDs or memory sticks will be accepted. Please do not send original artworks.
- Names of referees and their contact details.
- Confirmation that the artist can deliver this project within nine months of the contract signing.

3. Garda Vetting: The successful artist will be subject to Garda vetting procedures.

4. Declaration

I have read the award conditions, agree to be bound by them, and certify that the information in this application is correct to the best of my knowledge.

Signed _____

Date _____

This application form and supporting information should be returned in **HARD COPY** to the address below:

**“Public Art Commission”
The Board of Management,
Our Lady’s Secondary School,
Templemore,
Co. Tipperary
E41 EA48**

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